

BUSINESS STUDENT SAMPLE RESUME

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EDUCATION

University of Utah, David Eccles School of Business
Bachelor of Science, Finance

Salt Lake City, UT
May 2009

Honors

- GPA: 3.72, Golden Key International Honor Society
- Phi Theta Kappa Honor Society, International Scholastic Order

Related Coursework

- Honors Valuation – performed valuations, analysis, and made recommendations for acquisition, leveraged buyout, and venture capital investments through group and individual reports
- Honors Intensive Financial Management – financial analysis, capital budgeting, capital structure
- Investments – asset pricing, portfolio theory, fixed income securities, derivatives, hedging, risk management

EXPERIENCE

Finance Honors Student Managed Investment Fund

Salt Lake City, UT

Portfolio Manager

August 2007 – May 2008

- Chosen as 1 of 18 finance students to manage \$140,000 investment fund that has outperformed the S&P 500
- Analyze stocks by utilizing both technical and fundamental security analysis as well as by examining relevant qualitative factors that may potentially affect future earnings
- Recommend securities for purchase, sale, and retention through written reports and oral presentations
- Conduct presentations on current fund performance and market conditions

R.C. Willey

Salt Lake City, UT

Sales Associate/Department Lead

July 2006 – present

- Evaluated product profit margins and implemented employee training program to increase promotion of higher margin products which resulted in a 35% increase in revenue, while raising customer satisfaction
- Generated daily sales expectation charts for department and individual employees from budget projections
- Dramatically improved customer loyalty score in department from 65% to 97% satisfaction

Footlocker

Orem, UT & San Francisco, CA

Sales Associate

July 2005 – June 2006

- Directed 3 employees for redesign project of department layout and increased revenue by 15%

Snowbird Ski Resort

Park City, UT

Sales Representative

September 2004 – January 2005

- Designed marketing literature and organized distribution efforts that led to record season pass sales

ACTIVITIES AND HONORS

Finance Department Student Advisory Committee – Board Member

- Reviewed and recommended faculty members for potential retention, promotion, and tenure
- Chosen as 1 of 5 finance students appointed as board members

University of Utah Finance Honors Society – Vice President

- Collaborated with team to establish a constitution, mission statement, and acquire additional funding
- Organized and participated in guest lectures and career workshops

Selected as 1 of 12 students to participate in 2008 Honors Finance Department New York City Trip

- Visited the NYSE, UBS, Disney, Goldman Sachs, and other financial services firms

INTERESTS

Enjoy marathon competitions, fly-fishing, and competitive billiards