

Fall Accounting Recruiting Workshops

These workshops will help Accounting and Information Systems students better prepare for the fall recruiting season with public accounting firms.

"Resume Writing for Accounting Recruiting"

- Learn important "Do's & Don'ts" of targeting your resume for a public accounting firm.
- Hear feedback on what the employers say they are looking for
- Avoid common resume mistakes.

DATE	TIME
Thursday, July 23	Noon
Thursday, August 6	5:00 pm

"Networking for Accounting Recruiting"

- Learn from feedback we've received directly from the firms!
- Learn some strategies to make a good first impression.
- We will look at ways to network with public accounting firms outside of organized events.

DATE	TIME
Thursday, July 30	Noon
Thursday, August 20	5:00 pm

"Business Etiquette"

Ever wondered how you should behave on a business lunch or dinner? Learn how to behave during those awkward moments at the Business Etiquette workshop! You will also receive tips on business emails, voicemail, phone calls, letters, and your body language and communication.

DATE	TIME
Thursday, August 13	Noon



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Career Services

***All workshops will be held in room 380 in the Student Services Building. Please RSVP to each workshop by logging into your UCareerLink account and searching Career Events.**

"Everything You Need to Know About Public Accounting Recruiting"

(All students participating in the recruiting season are STRONGLY ENCOURAGED to attend one of these sessions.)

DATE	TIME
Friday, August 7	12:00 pm
Monday, August 10	4:00 pm
Saturday, August 15	10:00 am
Wednesday, August 19	5:00 pm
Friday, August 21	12:00 pm
Friday, August 21	4:00 pm
Tuesday, August 25	12:15 pm
Tuesday, August 25	4:30 pm
Wednesday, August 26	5:00 pm
Monday, August 31	12:15 pm
Tuesday, September 1	11:00 am
Tuesday, September 1	12:15 pm

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2009 Accounting Resume Review and Drop-in/Office Hours (SSB 350)

DATE	TIME
Wednesday, August 5	12:30 pm—5:00 pm
Friday, August 7	1:00 pm—4:00 pm
Wednesday, August 12	12:30 pm—5:00 pm
Friday, August 14	2:00 pm—4:00 pm
Saturday, August 15	11:00 am—1:00 pm
Wednesday, August 19	12:30 pm—5:00 pm
Friday, August 21	1:00 pm—4:00 pm
Monday, August 24	12:30 pm—5:00 pm
Wednesday, August 26	12:30 pm—5:00 pm
Monday, August 31	1:15 pm—2:00 pm
Tuesday, September 1	1:15 pm—3:00 pm
Wednesday, September 2	12:30 pm—5:00 pm
Thursday, September 3	11:00 am—1:00 pm
Tuesday, September 8	3:00 pm—5:30 pm
Wednesday, September 9	12:30 pm—5:00 pm

Come in to answer your questions regarding fall accounting recruitment interview schedules. Bring your resume or other application documents in for a quick review! Appointment lengths are 5-15 minutes each and are on a first come first served basis.



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