

Name

201 South 1460 East Salt Lake City, UT 84112
student.email@gmail.com | 801-581-6186

SUMMARY OF QUALIFICATIONS

- 2 years experience developing business expansion models, potential revenue outcomes, and likely partnerships proposals.
- Experienced leading small teams of coworkers and classmates
- Technical skills include Microsoft Access, Excel and Powerpoint

EDUCATION

Bachelor of Science in Economics Month 20xx
University of Utah Salt Lake City, Utah
GPA: 3.7, Dean's List

Relevant Course Work:

Fundamentals of Investing	Business Statistics	International Trade Policy
International Monetary Relations	Money & Banking	Monetary Theory & Policy

EXPERIENCE

Investment Analyst Month 20xx – Month 20xx
Organization/Company City, State

- Analyze potential investments and perform due diligence for an \$8.5M international impact investing venture fund.
- Conduct market research as well as market sizing, competitive landscape and industry analysis, and finance and business model analysis to develop and pitch ~60 page investment memos.
- Quantitatively evaluate investments' social & environmental impact in emerging markets

Finance Intern Month 20xx – Month 20xx
Organization/Company City, State

- Provided profitability analyses and consulting services for 6 microfinance businesses.
- Conducted focus groups with ABC Microfinance Bank to discuss operational efficiency and profitable financing opportunities within the community.

Sales Associate Month 20xx – Month 20xx
Organization/Company City, State

- Evaluated product profit margins and implemented employee training program to increase promotion of higher margin products resulting in a 35% revenue increase.
- Generated daily sales expectation charts for department and individual employees from budget projections.

ACTIVITIES

Board Member Month 20xx – Month 20xx
Economics Department Student Advisory Committee City, State

- Directed and planned programming featuring campus staff and faculty on topics such as careers in international studies, learning abroad and finding your emphasis.

Role/Title Month 20xx – Month 20xx
Volunteer/Student Club Organization City, State

- Planned and implemented programs to assist transfer students in transitioning into the university

NAME

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firstname.lastname@utah.edu

EDUCATION

University of Utah, David Eccles School of Business

Salt Lake City, UT

Bachelor of Science, Finance

May 20XX

Honors

- 3.74 GPA, Golden Key International Honour Society
- Honors at Entrance Scholarship – maintained all four years due to high academic performance

Related Coursework

- Honors Valuation – performed valuations, analysis, and made recommendations for acquisition, leveraged buyout, and venture capital investments through group and individual reports
- Financial Management – financial analysis, capital budgeting, capital structure
- Investments – asset pricing, portfolio theory, fixed income securities, derivatives, hedging, risk management

EXPERIENCE

Finance Honors Student-Managed Investment Fund

Salt Lake City, UT

Portfolio Manager

August 20XX – May 20XX

- Chosen as 1 of 16 finance students to manage \$160,000 investment fund that has outperformed the S&P 500
- Analyze stocks by utilizing both technical and fundamental security analysis as well as by examining relevant qualitative factors that may potentially affect future earnings
- Recommend securities for purchase, sale, and retention through written reports and oral presentations
- Conduct presentations on current fund performance and market conditions

R.C. Willey

Salt Lake City, UT

Sales Associate/Department Lead

July 20XX – present

- Evaluated product profit margins and implemented employee training program to increase promotion of higher margin products which resulted in a 35% increase in revenue, while raising customer satisfaction
- Generated daily sales expectation charts for department and individual employees from budget projections
- Dramatically improved customer loyalty score in department from 65% to 97% satisfaction

Footlocker

Orem, UT & San Francisco, CA

Sales Associate

July 20XX – June 20XX

- Directed 3 employees for redesign project of department layout and increased revenue by 15%

Snowbird Ski Resort

Park City, UT

Sales Representative

September 20XX – January 20XX

- Designed marketing literature and organized distribution efforts that led to record season pass sales

ACTIVITIES

University of Utah Finance Club – Vice President

September 20XX – present

- Organized and participated in weekly guest lectures and career workshops
- Collaborated with leadership to create student opportunities to connect through annual Finance Conference involving 150 students and 20 alumni presenters

Selected as 1 of 12 students to participate in 20XX Finance Department Week on Wall Street

March 20XX

- Networked with alumni and friends of the University at organizations including Citibank, Disney, Goldman Sachs, and the New York Stock Exchange

Volunteer Church Representative

July 20XX – July 20XX

- Selected as Assistant to the President and supervised over 120 missionaries for final 6 months; organized and conducted conferences, facilitated training programs and measured progress/results of organization
- Assisted in extensive cleanup efforts following natural disaster in New Orleans, Louisiana

INTERESTS

Competitive golfer with 3 handicap and have enjoyed 46 courses throughout North America and Europe